

Waseda Bunkakan Japanese Course

Waseda Bunkakan is a Japanese language school established in 1988. The purpose of our school is to promote mutual understanding and cooperation internationally.

Location

Main office (Bld. A): 2-18-9 Yanagibashi, Taito-ku Tokyo,
Branch office (Bld. B) 2F & 4F 2-21-2 Yanagibashi, Taito-ku Tokyo
Branch office (Bld.C) 3F & 4F 1-3-10 Yanagibashi, Taito-ku Tokyo.

School Information

Establishment Corporation: Asia Challenge Co., Ltd.
Director: Kazue Takezoe
Principal: Megumi Imai

Enrolment Conditions

Total of 11 years or more of compulsory and senior high school studies.
Person who has been or will be permitted to enter Japan.
Person who fully understands and complies with our school rules.

Entry Assessment Process

Document screening (both applicant's and financial sponsor's documents)
Applicant's interview (in person or via web interview by Skype, Zoom, etc.)

Commencement months and application deadline

Commencement month	April	July	October	January
Course duration	1year / 2years	1year 9months	1year 6months	1year 3months
Application deadline	The end of October	The end of February	The end of May	The end of August

School fees

Long term *Japanese Yen(¥) tax is included.

University preparatory course	Fees					
	Entry Assessment fee	Admission fee	Tuition	Student insurance	Text books	Total
1 year	20,000	70,000	700,000	10,000	10,000	810,000
1 year 3months			875,000	15,000	15,000	995,000
1 year 6months			1,050,000	15,000	30,000	1,185,000
1 year 9months			1,225,000	20,000	35,000	1,370,000
2 years			1,400,000	20,000	40,000	1,550,000

Regular Course (Business・Culture)	Fees					
	Entry Assessment fee	Admission fee	Tuition	Student insurance	Text books	Total
2 years	20,000	70,000	1,400,000	20,000	40,000	1,550,000

*Tuition and student's insurance fee can be paid every 6months.

*Facility maintenance fees, and school trip fees are included into the overall tuition.

*There is a scholarship for applicants from Europe, North America, and Australia. Scholarship students are exempted from a half year-tuition payment (350,000yen) for the first year of enrollment.

Short term *Japanese Yen(¥) tax is included.

Courses	Admission fee	Tuition	Total
1 month	10,000	55,000	65,000
3 months	30,000	155,000	185,000

*Textbook fees, facility maintenance fees, and school trip fees are NOT included into the overall tuition.

Applicants must proceed with the application process when admitted to our school by the specified date. Entry assessment fee is for the document screening process at our school. Since it is not a fee to be paid to the Immigration Bureau, the fee is non-refundable even when the visa is not issued.

Refund policy

Before you arrive in Japan

- (1) School will not refund entry assessment fee for any reasons if you decline the entry acceptance after you receive the Certificate of Eligibility and before you pay the school fees.
- (2) School will not refund entry assessment fee and admission fee for any reasons if you decline the entry acceptance after you receive the Certificate of Eligibility and after you pay the school fees. School will refund tuition fee and students insurance fully after you return the Certificate of Eligibility and the Certificate of school entry acceptance confirmed by our school staff.
- (3) School will not refund entry assessment fee and admission fee if your visa application was rejected by the Japanese embassy or consulate in your country. School will refund tuition fee and students insurance fully after visa rejection was confirmed by our school staff.

After you arrived in Japan

- (4) School will not refund entry assessment fee, admission fee, tuition fee and students insurance fee for any reasons in the first 6 months after you arrive in Japan. School will refund if you leave the school after 6 months of study for medical, family, personal and other acceptable reasons. You need to apply for withdrawal at the office by the end of the month and will be refunded from next month for the monthly fees except insurance. You need to inform the office as soon as possible if you are intending to go to university or technical college or entering work place. You need to supply a medical certificate if you are going back to your country for medical reasons.

Documents for Visa Application

#	Document	Note
1	School Application	School format, signed by applicant
2	Resume	School format, signed by applicant
3	Financial Sponsor's detail	School format, signed by financial sponsor
4	A list of financial sponsor's family members	School format, signed by financial sponsor
5	Date of your ID photo	Size 4 cm× 3 cm Must be taken within 3months No hat, facing straight, nothing in the back
6	Photo copy of passport	Page of ID Picture Pages of stamps of entry into/departure from Japan
7	Diploma / Degree	Original or copy
8	Academic transcript from your last institute	
9	Certificate of enrollment and transcript	If you are a student when you apply for visa
10	Verification of employment	Please read "Verification of employment" on page 6
11	Certificate of Japanese proficiency	(1)Certified Japanese tests JLPT (Japanese-Language Proficiency Test) : N5 or above BJT (Business Japanese Proficiency Test) / JLRT : 300points or above J.TEST : F level or FG level 250points or above NAT-TEST : level 5 or above STBJ(Standard Test for Business Japanese) : 350points or above TOPJ : Beginner A level or above J-cert : pre-intermediate level or above JLCT(Japanese Language Capability Test) :JCT1, JCT2, JCT3, JCT4 or JCT5 PJC Bridge : A+,A-,B+,B-,C+, or C- JPT(Japanese Proficiency Test) : 315points or above (2) Certificate of studying Japanese issued by a language school. Following information must be included. 1.Study periods , 2. Attendance, 3. Lesson details 4. Course name, 5. Target level, and 6. Text books information (3) Other If you took Japanese courses at high school, college, or university, please submit academic transcripts issued by school.
12	Bank statement(Financial sponsor)	Original copy issued by the bank Bank balance should be equivalent to 2,500,000yen or above

13	All bank transactions for past 3 years	If you apply 3 years after graduation high school or 5 years after graduating university or college.
14	Verification of employment or business certificate (Financial sponsor)	If applied
15	Passport copy or ID copy (Financial sponsor)	If applied
16	Proof of family relations	Household registration, birth certificate, family relations etc.

Important notice

Applicant

**Application Form*

1. Information in the Application and Personal history forms are connected. Please type the right information.
2. All of the forms must be typed and signed by the applicant.

**Personal history Form*

1. Please fill out all columns without leaving anything blank. Precise dates must be reported.
2. All of the forms must be typed and signed by the applicant.

**Certificate of Japanese proficiency*

If you are not able to submit one of the certificates in the list above, you must prove your Japanese ability via web interview with our admission counselor. You are required to study for at least 150hour-lessons at a language school in your home country before you apply for study visa.

**Diploma / Degree*

1. Please submit the original or photo copy of your diploma/degree. If the original is submitted, it will be returned to the applicant after application submission.
2. If you do not have the original copy, please submit a Graduation Certificate issued by school where you graduated from.
(Following information must be included: 1. School stamp, 2. Issued date, 3. Signature and stamp of issuer, 4. School address, phone number.)

Financial Sponsor

A financial sponsor must be an individual or organization who is able to give a full financial support during the entire study period in Japan.

**Financial Support Form and a list of financial sponsor's family members*

1. All of the forms must be typed and signed by the financial sponsor. (if the sponsor is an individual)
2. If there are more than 2 sponsors, each of them must submit the form separately.

3. When the sponsor is not the applicant parent(s), please submit the explanation or appropriate documents.

**Bank balance*

1. Equivalent to 2, 500,000 yen or above

**Employment Certificate*

1. Employment Certificate must be issued by a company where a financial sponsor is currently working for.

(Following information must be included 1. Company Stamp, 2. Issued date, 3. Position, signature, and stamp of the issuer, 4. Company address, phone number and FAX number. All of the information is all included.)

2. Please submit the original. Copy of the certificate is not valid.

3. Employment Certificate should include the financial sponsor's position, duration of employment, and annual income.

Other Notice

Documents, other than the original (e.g. Graduate diploma, Completion diploma, Degree etc.), will not be returned to applicants in any situation.

ID pictures and other certificates must be issued within the past 3 months. If they were issued 3 months or more prior to the application's submission, we do not accept them. Required documents vary depending on applicant's nationality and financial sponsor's status (either individual or an organization). Please contact us for more details.